

# Rikkyo University Spring 2027

## Application Guidelines for Inter-College Exchange Students



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## 1. Eligibility

- Applicants must be full-time students enrolled at overseas partner institutions that have an inter-college exchange agreement with College of Tourism, Rikkyo University, both at the time of application and throughout their study period at Rikkyo University.
- Applicants must meet the eligibility requirements specified in the inter-college agreement between their home university and College of Tourism, Rikkyo University, and be nominated by the home university.
- Applicants are expected to have an English or Japanese proficiency equivalent to CEFR B2 level or higher to take courses at Rikkyo University.
- Exchange students must take at least one subject per semester (two subjects per academic year) offered by College of Tourism from the course list.

## 2. Application & Admission Schedule

|                                                                          |                                                                                                    |                                                                                                                                                                                                                                                                                                                                         |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Nomination                                                               | September 1 to September 30, 2026                                                                  |                                                                                                                                                                                                                                                                                                                                         |
| Application                                                              | October 1 to October 31, 2026                                                                      |                                                                                                                                                                                                                                                                                                                                         |
| Submission of a Certificate of Health                                    | After completion of application (From mid-October) - November 14, 2026                             | *After you submit your application, the Certificate of Health (prescribed form) can be downloaded.                                                                                                                                                                                                                                      |
| Submission of a Certificate of Eligibility (COE) Application Information | Mid-October to November 14, 2026                                                                   | *The applicants will receive the link for submitting the COE application after they complete the exchange program application.                                                                                                                                                                                                          |
| Admission Notice                                                         | Late December, 2026                                                                                |                                                                                                                                                                                                                                                                                                                                         |
| Housing Result Notice                                                    | Mid-January, 2027                                                                                  | *Only for the students who wish to live in a dormitory. Dormitory residents must arrive on the official move-in dates specified by Rikkyo.                                                                                                                                                                                              |
| Deadline for submitting the housing contract and dormitory fee payment   | Late January, 2027                                                                                 | *Only for the students who are placed in international dormitories; the failure to complete the required procedures before the deadline could lead to the cancellation of dormitory room placement.                                                                                                                                     |
| Sending a COE and a Letter of Admission                                  | Late February to Early March, 2027                                                                 | *The schedule for sending COE is subject to change and could be affected by the delay of processing at the Immigration Bureau.                                                                                                                                                                                                          |
| Applying for a Student Visa                                              | Early March to Mid-March, 2027                                                                     | *Upon receiving a COE, incoming exchange students must apply for a student visa at the Japanese Embassy in their home country. The students are <b>NOT</b> allowed to arrive in Japan on any other visa such as tourist or short-term stay. The students who hold the Japanese nationality must enter Japan with the Japanese passport. |
| Arriving in Japan                                                        | Late March, 2027<br><b>*Dorm move-in dates (tentative):<br/>March 23 and 24 (9:00am to 5:00pm)</b> | *Students must arrive in Japan before the orientation start date. <b>The dormitory residents must arrive in Japan on the designated move-in dates.</b>                                                                                                                                                                                  |
| Orientation                                                              | March 25 to April 9, 2027                                                                          | *The orientation schedule will be announced after late February 2027.                                                                                                                                                                                                                                                                   |
| Classes Begin                                                            | April 10, 2027                                                                                     |                                                                                                                                                                                                                                                                                                                                         |

## 3. How to Apply

### 3-1. Important Notes

- Application documents need to be checked by the applicant's home university and submitted to Rikkyo University directly by the applicants through the application system (IRIS).
- Applications should be completed in either Japanese or English by the applicants themselves. Any application completed by a third party cannot be accepted and may lead to disqualification from the program.
- College of Tourism, Rikkyo reviews the applicant's application form and determines the department which the applicant will be placed.
- Rikkyo University does not accept applications unless all application procedures are duly completed and documents are properly submitted before the deadline.

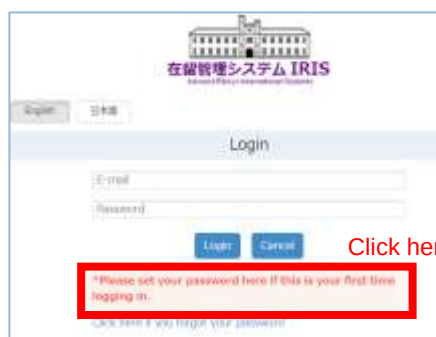
## 3-2. Application Procedure

### STEP 1 | Log in to the application system (IRIS) and set a password

- The URL of the online application system (IRIS) will be sent to the applicant's registered e-mail address from Rikkyo University ([noreply@iris.rikkyo.ac.jp](mailto:noreply@iris.rikkyo.ac.jp)). The program coordinators at the applicant's home universities will also receive the information.

Email title: 【Rikkyo】 Exchange Application for 2027 Spring Admissions / 【立教大学】 2027 年度春学期交換留学プログラム出願案内

- Log in to the IRIS and set a password.  
**ID:** Applicant's email address (registered at the time of nomination)  
**PW:** Please set your password upon your first login as follows;

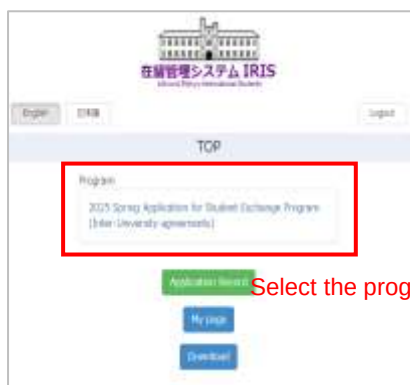


Click here to set your password.

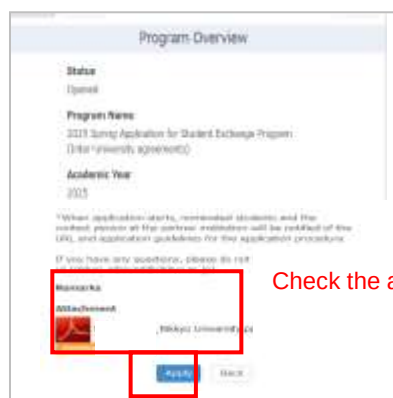
### STEP 2 | Application

**Deadline: October 31, 2026**

- 1) Select the program to which you are nominated on the IRIS. Refer to the Application Guidelines (this document) and start preparing your online application.



Select the program



Check the application guidelines and start an application

- 2) Enter all the required information and upload the following documents specified in the “**3-3 Required Documents section**” in the guidelines: ① through ④ (⑤ and ⑥ are optional). Be sure to save the application as you complete each section.

- 3) Check the entered information and click "**Apply.**" When the application is submitted successfully, Rikkyo will send a message to the applicants to acknowledge the receipt of the information.

Email title: 【Rikkyo Exchange】 Your application has been submitted/ 出願を受け付けました。

- 4) Upon completing the application procedures, the applicants will receive a "Confirmation message" from Rikkyo.

Email titled : 【Rikkyo Exchange】 Your application has been confirmed/出願内容確認済のお知らせ。

▶▶▶Please refer to [the "System Operation Manual"](#) for the details.

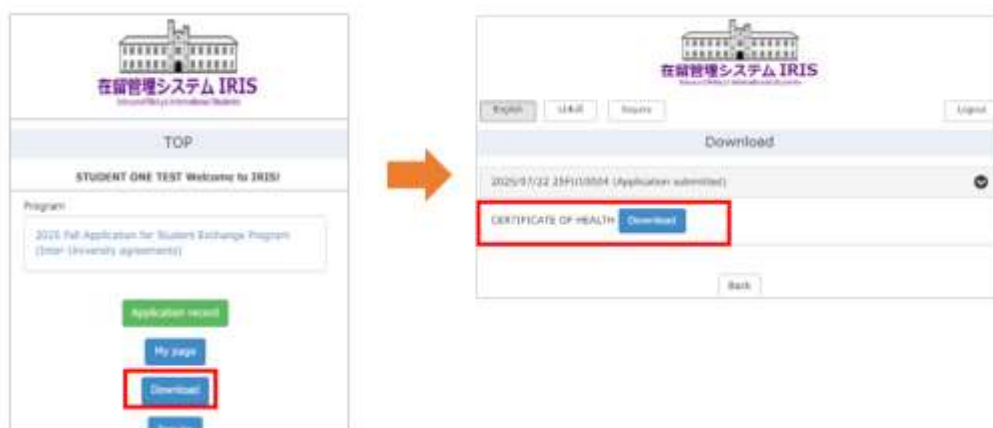
#### If the application is incomplete...

- Rikkyo will contact the applicant by email through the IRIS.
- The applicant should modify the application to correct errors and click on "submit" promptly.
- Once the application is complete, the applicant will receive a "Confirmation message" from Rikkyo.

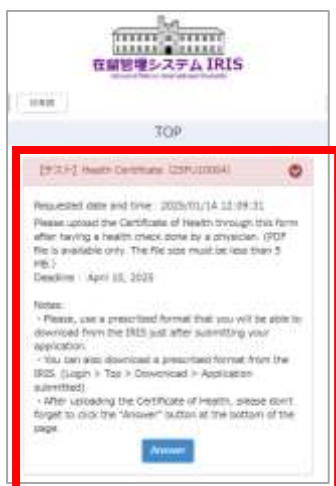
### STEP 3| Submission of a Certificate of Health

**Deadline: November 14, 2026**

- 1) Once completing STEP 2, download **the Certificate of Health (prescribed form)** from the IRIS. (Top page =>Download)



- 2) Undergo a chest X-ray examination at a medical institution and obtain the doctor's findings and signature on the "**Certificate of Health (Prescribed Form)**" downloaded above. (Refer to item ⑧ in "**3-3. Required Documents**" below.)
- 3) Upload **the Certificate of Health** signed by the physician through the submission form on the IRIS Top Page. Review the entered details and complete the submission.



- 1) For those who have completed STEP 2, a designated URL will be sent to the applicant's registered e-mail address through the IRIS after Mid-October, 2026.

Email titled as: 【Rikkyo Exchange】Registration of COE application information /COE 情報登録依頼

- 2) Enter the required information and upload the documents required for a Certificate of Eligibility (COE) application through the URL. For details, please refer to ⑦ in the following “3-3. Required Documents”.
- 3) Check the information entered and click "Register".

#### If the application is incomplete...

- Rikkyo will contact the applicant by email through the IRIS.
- The applicant should modify the application to promptly resolve any deficiencies and click "Register".

#### For Japanese nationality holders...

- Japanese nationality holders do NOT need to apply for a COE. However, they are required to follow the above procedure to prove the existence of sufficient financial resources to cover the costs of their stay.

### STEP 5 | Admission Notice (Late December, 2026)

- Rikkyo University sends the admission notice to the applicants through IRIS.

Email titled as: 【Rikkyo Exchange】Admission Notice/入学許可通知

### 3-3. Required Documents

- Applicants must submit the documents listed in the table below.
- All documents must be written in either Japanese or English. In the case that a document is written in a language other than Japanese or English, the official translation must be attached.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>① Copy of Passport</b> <ul style="list-style-type: none"> <li>• The page with the applicant's name, nationality, date of birth, and face photo is needed.</li> <li>• Japanese nationality holders must submit a copy of their Japanese passport. All the relevant documents will be issued under the name according to their Japanese passport.</li> <li>• If your passport is under renewal, please submit a copy of your current passport.</li> <li>• If your official name is written on a page other than the passport photo page, please upload a copy of that page as well.</li> </ul> | <b>Submission<br/>Deadline:<br/>October 31,<br/>2026</b> |
| <b>② Official Academic Transcript of Record from Home University</b> <ul style="list-style-type: none"> <li>• The official academic transcript must list all the grades since the start of an undergraduate program and be written in English.</li> <li>•</li> </ul>                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>③ Letter of Recommendation by Academic Advisor / Supervising Professor at the Home Institutions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| <ul style="list-style-type: none"> <li>• Only recommendations <u>by the faculty members at the applicant's home university</u> are acceptable.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <ul style="list-style-type: none"> <li>The letter should include the recommendation for the applicant's participation in the exchange program at Rikkyo University, based on the applicant's academic performance, attitude toward learning, and commitment to other activities.</li> <li>The letter should be printed on the applicant's home university's letterhead with the faculty member's signature and issued <u>after September 2026</u>.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                           |
| <b>④ ID Photo Data</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                           |
| <ul style="list-style-type: none"> <li>The photo is used for the COE application and student ID Card, and must meet the requirements set by the Immigration Services Agency. <ul style="list-style-type: none"> <li>A photograph of the applicant only</li> <li>Hatless and facing forward</li> <li>No background (including shadows)</li> <li>The photo size ratio should be 4:3.</li> </ul> <a href="https://www.moj.go.jp/isa/applications/status/photo_info_00002.html">https://www.moj.go.jp/isa/applications/status/photo_info_00002.html</a> </li> <li>The photo must be taken within <u>two months</u> before the submission of the application.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                           |
| <b>⑤ Certificate of Japanese Language Proficiency</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                           |
| <ul style="list-style-type: none"> <li>The copy of the standardized Japanese language exam certificate can be uploaded as proof of the applicant's knowledge of the language only if you have one.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                           |
| <b>⑥ Certificate of English Language Proficiency</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                           |
| <ul style="list-style-type: none"> <li>The copy of the standardized English language exam certificate can be uploaded as proof of the applicant's knowledge of the language only if you have one.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                           |
| <b>⑦ Proof of Sponsor's Financial Support (such as bank balance certificate)</b><br><p>In this context, the "sponsor" means the primary provider of financial resources during the applicant's stay in Japan. Depending on the type of sponsor, applicants need to submit the following documents.</p> <p><b>【In case the applicant is self-financed】</b></p> <p>Ex.) The applicant intends to fund her/himself by using her/his own saving</p> <ul style="list-style-type: none"> <li><b><u>Original bank balance certificate for the applicant's own account</u></b></li> <li>Submit a "bank balance certificate" issued by a bank that certifies that the account balance in order to prove that an applicant has enough funds (credit limit is not acceptable) for the period of studying in Japan. (An "account's transaction details" is not acceptable.)<br/>The minimum required amount of the available cash balance is as follows:<br/> <b>Spring semester only: no less than 600,000 yen or its equivalent</b><br/> <b>Fall semester only: no less than 840,000 yen or its equivalent</b><br/> <b>Full academic year (two semesters): no less than 1,320,000 yen or its equivalent.</b> </li> <li>"Bank balance certificate" must be issued within two months of submission and indicate the date of issue, the account holder's name, and the amount of funds in either Japanese or English. If requested by the Japanese Immigration Bureau, the translation of the statement in Japanese must be submitted.</li> </ul> <p><b>【In case the applicant is financed by a sponsor (such as utilizing family funds)】</b></p> <p>Ex) Applicant's parent is the primary sponsor</p> <ul style="list-style-type: none"> <li><b><u>Original bank balance certificate of the sponsor's account</u></b></li> </ul> | <b>Submission<br/>Deadline:<br/>November 14,<br/>2026</b> |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <ul style="list-style-type: none"> <li>Submit a “bank balance certificate” from a bank certifying the account balance in order to prove that the sponsor has enough funds (credit limit is not acceptable) to finance the student for the period of studying in Japan. (An “account’s transaction details” is not acceptable.)<br/>The minimum required amount of the available cash balance is as follows:<br/><b>Spring semester only: no less than 600,000 yen or its equivalent</b><br/><b>Fall semester only: no less than 840,000 yen or its equivalent</b><br/><b>Full academic year (two semesters): no less than 1,320,000 yen or its equivalent.</b></li> <li>“Bank balance certificate” must be issued within two months of submission and indicate the date of issue, the account holder’s name, and the amount of funds in either Japanese or English. If requested by the Japanese Immigration Bureau, the translation of the statement in Japanese must be submitted.</li> </ul> <p><b>【In case of scholarship, grant, or study loan】</b></p> <ul style="list-style-type: none"> <li><b><u>Certificate of scholarship receipt/student loan</u></b> <ul style="list-style-type: none"> <li>It must include the applicant’s name, the amount awarded, the period of the award, and the sponsoring organization.</li> </ul> </li> </ul> |  |
| <p><b>⑧ Certificate of Health</b> (Prescribed form available)</p> <ul style="list-style-type: none"> <li>A chest X-ray examination is <b><u>mandatory by the Japanese law</u></b>. Only chest X-ray examination results taken <b><u>on or after October 1, 2026</u></b>, are valid.</li> <li>The designated format must be downloaded from the IRIS after completion of the application procedure (STEP 2).</li> <li>Upload the Certificate of Health through the IRIS after the physician completes all the required information on the form, including the chest X-ray test results.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p><b>⑨ "TB Clearance Certificate"</b> issued by a designed medial institution as part of the Japan Pre-Entry Tuberculosis Screening (JPETS) <b>【mandatory for the nationals of the targeted countries】</b></p> <ul style="list-style-type: none"> <li>The nationals of the targeted countries must submit “TB Clearance Certificate” as mandated by the Japanese government’s Japan Pre-Entry Tuberculosis Screening (JPETS) initiative.</li> <li>The Certificate must be valid for the time when the request for the issuance of COE is expected to be submitted to the Japanese Immigration Bureau by Rikkyo University (around December 2026)</li> <li>For more details on JPETS, refer to the descriptions below.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |

### What is JPETS?

Effective June 2025, the Japanese government has implemented the **Japan Pre-Entry Tuberculosis Screening (JPETS)**. The goal of the initiative is to prevent the spread of tuberculosis in Japan. The nationals of the Philippines, Nepal, Vietnam, Indonesia, Myanmar, and China are required to undergo this pre-entry tuberculosis screening and submit a "TB Clearance Certificate" when they apply for a Certificate of Eligibility (COE).

Those who are subject to the JPETS requirement need to check the latest information through the related links and take necessary steps listed below to avoid the delay in the issuance of COE.

- ① **Medical Examination:** the accepted students must undergo a medical examination, including a chest X-ray, at a designated medical institution in their home country. For Spring 2027 enrollment, examination must be completed on or after October 1, 2026.
- ② **Certificate Issuance:** if the result of tuberculosis screening is negative, the designated medical institution issues a **"TB Clearance Certificate."** Please be sure to obtain the Certificate in order to apply for the exchange program.

- ③ **Certificate Submission:** the accepted students must upload and submit **"TB Clearance Certificate"** through the IRIS before the deadline in order to apply for a COE.

If you are unable to submit your "TB Clearance Certificate" by the deadline, or if you are diagnosed with tuberculosis, please contact the Rikkyo University International Center (rikkyo-inbound@rikkyo.ac.jp) immediately.

#### Related Links

[Ministry of Health, Labour and Welfare website \(about the JPETS\)](#)

[Official website for the JPETS \(by Ministry of Health, Labour and Welfare\)](#)

[Immigration Services Agency website](#)

## 4. Enrollment Status at Rikkyo

- Exchange students who are accepted to Rikkyo University based on the inter-college exchange agreements will be enrolled as "Special International Students".
- "Special International Students" cannot be enrolled in a degree-seeking program.
- The enrollment period at Rikkyo University is from April 1 to August 31 for Spring semester and from September 1 to March 31 for Fall semester.

## 5. Visa

- Rikkyo University will apply for a Certificate of Eligibility (COE) on behalf of the incoming exchange students.
- After the Japanese Immigration Bureau issues a COE, Rikkyo University will notify the students through the IRIS.
- Upon receiving a COE through the IRIS, all incoming exchange students must apply for a Student Visa at the nearest Japanese embassy/consulate prior to their departure to Japan. Contact the nearest Japanese embassy/consulate for more information regarding the visa application procedure.
- Students cannot participate in the exchange program or be enrolled at Rikkyo University under a Temporary Visitor Visa.
- The nationals of the targeted countries of the Japan Pre-Entry Tuberculosis Screening (JPETS) initiative must undergo the tuberculosis screening at a designated medical institution and submit "TB Clearance Certificate" at the time when the application for COE is submitted to the Japanese Immigration Bureau.

## 6. Academics

### 1) Course types and language of study

Rikkyo University offers university-wide regular academic courses (Language Programs (excluding Japanese) and Liberal Arts Programs), as well as specialized courses for each college/graduate school and Japanese Language Program for international students. Most of the courses are offered in Japanese but there are some conducted in English as well. Check below for further details about the language of study and registration requirements.

#### ① Courses of College of Tourism (Specialized Courses)

Exchange students must take at least one subject per semester (two subjects per academic year) offered by College of Tourism from the course list.

#### ② Courses Conducted in Japanese

- Students who wish to take regular academic courses conducted in Japanese must have the minimum required level of Japanese proficiency (Most courses require students to be at J6 level or above). Therefore, the Rikkyo

University Japanese Language Placement Test is obligatory in order to take courses in Japanese. The students are recommended to choose courses that match their Japanese language level. While the students may take courses that require higher level of the Japanese language proficiency than their own level, there will not be any special treatment. Students must understand that course registration must be completed on their own responsibility. In addition, some courses have different required minimum level of Japanese language proficiency.

### ③ Others

- Some of the courses conducted in English require a certain level of English proficiency.
- Students who wish to take language courses (including German, French, Spanish, Chinese, Korean, Russian, Portuguese, Indonesian, Thai, Tagalog, and Vietnamese) must reach the required minimum level on the Rikkyo University Japanese Language Placement Test. **Furthermore, in principle, the students cannot register for language courses of their mother tongue, except for certain courses.**

## 2) Course Contents

- Some of the university-wide regular academic courses offered in English provide the international students with the opportunity to learn together with their Japanese peers about the history, politics, economy, arts and culture of Japan. There are two levels (advanced and intermediate), depending on the students' English proficiency.
- The Japanese Language Program for International Students is offered in 9 levels – from J0 to J8. The program offers a variety of courses, catered for varying degrees of the Japanese language proficiency from beginners to advanced, and the students can study a wide range of subjects on the Japanese culture and society, not merely confined to the Japanese language. The Japanese Language Placement Test is required for the students who wish to take the Japanese language courses.
- The exchange students on graduate level are eligible to register for “Tutorial Session for Special International Students,” if agreed by their supervising professors at Rikkyo University. In the Session, the students and their supervising professors meet regularly throughout the semester for the advising sessions for the students' academic and research progress.

## 3) Others

- While exchange students on graduate level are permitted to register for the university-wide liberal arts subjects (including language courses and general studies courses), the graduate students need to be aware that the courses are designed as introductory subjects and therefore may not be suitable for advanced-level students. Hence it is strongly advised that the graduate students read the course syllabus carefully before they register for the university-wide liberal arts courses.
- It should be noted that at Rikkyo University, there are full-year courses, one-semester courses as well as quarter courses. Registration and credits for the full-year courses may vary depending on the college or graduate school and students who start their studies in September or complete their exchange program in August have to be careful in the case that they wish to register for full-year courses.
- Course offerings are subject to change each academic year. Some courses are offered only to the students who are placed in the college or graduate school offering the courses. In addition, in some courses, the enrollment is limited and there may even be the case that registrants are subject to the selection in advance. Therefore, Rikkyo University does not guarantee that the students are guaranteed to register for all the

courses that they wish to take. **It should be reiterated that the students are subject to the rules and regulations that determine the eligibility for course registration at each college and graduate school.**

- Please refer [here](#) for the course list, syllabus and registration notes. Please be advised that the course list for the Spring 2027 will be finalized around late March, 2027.
- The general academic calendar is as follows. Please refer here for [the 2026/2027 academic calendar](#).

| Spring semester       |                            | Fall semester                 |
|-----------------------|----------------------------|-------------------------------|
| Late March            | Orientation starts         | Early September               |
| Around April 10       | Class starts               | Around September 20           |
| Mid-July to Late July | Final Examination          | Mid-January to Early February |
| August 31             | Enrollment period ends     | March 31                      |
| September 1           | Academic transcript issued | April 1                       |

**Please note that transcripts cannot be issued earlier than the above dates under any circumstances.**

## 7. Reasonable Accommodation

- Rikkyo University determines the types of accommodations to be made (or not to be made) based on the types of accommodations that a student has already received at their home institution. Since there are different kinds of facilities and equipment that are used at Rikkyo University, and Rikkyo University adopts its own specific methods for teaching courses and evaluating the student's performance, exactly the same type of care or accommodation may not be replicated at Rikkyo University.
- If you have not received reasonable accommodations at your home university, Rikkyo University is often unable to provide reasonable accommodations, since Rikkyo University would need to take a few months to review the contents of the reasonable accommodations.
- In recent years, it has come to our attention that a growing number of students have not shared their concerns about mental and physical conditions with their home university. **It is imperative that you inform your home university of your health concerns first, in order to maintain your wellbeing during the planned study abroad period at Rikkyo University.**

## 8. Tuition and Living Expenses

- The following are the estimated costs incurred during the study at Rikkyo University.
- There are no scholarships available at this time. (As of October 1, 2026)

|                                                           |                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tuition                                                   | <p>Waived</p> <p>*Note: Students may have to bear tuition costs in the case that their home institution sends more students than the agreed number of exchange slots to Rikkyo University, depending on the exchange balance.</p>                                                                                                                                                     |
| Housing<br>(Rikkyo University<br>International Dormitory) | Refer to the website listed in the "Housing" section below for the dorm fees.                                                                                                                                                                                                                                                                                                         |
| Student Commuter<br>Pass                                  | <p>The commuting costs differ depending on where students live and the train company that students use. Student discounts may be available.</p> <p>The following are the estimated expenses from RUID Shiki / Asakadai to the Ikebukuro Campus. (It is subject to change by the train company.)</p> <p><b>3 months:</b> about 12,000 yen</p> <p><b>6 months:</b> about 23,000 yen</p> |

|                 |                                                                                                                                                                                                                                                                         |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Insurance       | <b>National Health Insurance:</b><br>about 1,500 yen per month (with reduction procedures completed)<br>* <b><i>National Health Insurance enrollment is mandatory.</i></b><br><b>Rikkyo student insurance (optional):</b><br>3,500 yen per year, 1,750 yen per semester |
| Living expenses | About 120,000 yen per month<br>(Spring semester only: 600,000 yen, Fall semester only: 840,000 yen, full academic year:1,320,000 yen)                                                                                                                                   |

## 9. Housing

- Rikkyo University offers four international dormitories: REH Ikebukuro, RIR Shiinamachi, RUID Asakadai, and RUID Shiki.
- If the applicant wishes to live in the international dorm, they must check the "[Rikkyo University Dormitory Guide for Special International Students \(WEB site\)](#)" carefully and apply for housing at the time of application.
- It should be noted that the number of rooms in international dormitories is limited and the placement in the dormitories is not guaranteed.
- Those who are placed in the dormitories must sign the housing contract and make the dormitory fee payment before the designated deadline. The students need to be aware that the failure to complete the required procedures before the deadline could lead to the cancellation of their dormitory room placement.
- In the case that students are not placed in international dormitories or they prefer to arrange housing on their own, they can refer to the information on off-campus housing listed in the link below in order to find housing. <https://sites.google.com/rikkyo.ac.jp/privatecompanies/home>

## 10. Handling of Personal Information

### Purpose of Use

Personal information provided during the application process will be used, in accordance with the [Rikkyo University's Privacy Policy](#), for the purpose of the University's exchange student acceptance operations, including application screening, Status of Residence management, enrollment procedures, orientation, academic support, living support (including dormitory operations), emergency response and contact, and statistical and research purposes related to the exchange program.

### Provision to Third Parties due to Business Outsourcing

To the extent necessary to achieve the above purposes of use, the University will provide personal information to external businesses entrusted with specific operations. This includes providing data to Horizon Business Assistants Co., Ltd. (株式会社ホライズン) for the application procedures for the Certificate of Eligibility (COE) and to BeGoodJapan.ltd (株式会社 BeGoodJapan) for the operation and management of student dormitories.

### Special Provisions Regarding the Health Certificate

Information contained in the "Health Certificate" submitted as part of the application documents will be shared among the International Center, the Health Care Office, and other administrative offices related to the exchange program for the purposes of student health management, emergency response, and the arrangement of appropriate academic support measures. As a general rule, this information will not be disclosed or provided to third parties (external organizations) beyond the scope defined above. However, exceptions may be made for disclosure or provision to third parties when required by law or regulation, or

when it is necessary to protect an individual's life, body, or property and obtaining the consent of the individual is difficult.

## 11. FAQ & Contact Information

### 1. FAQ

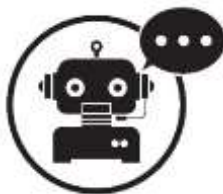
We have compiled a list of common questions on the page below. We recommend taking a look before you reach out.



[FAQ](#)

### 2. Chatbot and Website

Due to the high volume of inquiries during the application period, it may take some time for us to respond. We encourage you to check our chatbot or website for exchange program first, as you may find your answer there.



[Chatbot](#)



[Website](#)

### 3. Contact Information

If you cannot find the answer you are looking for regarding your application procedures, please contact us:

**College of Tourism, Rikkyo University**

E-mail: [kanko-exchange@rikkyo.ac.jp](mailto:kanko-exchange@rikkyo.ac.jp)